

# AGENDA

**Meeting:** Melksham Area Board  
**Place:** Melksham United Church, 4 High St, Melksham, SN12 6JU  
**Date:** Wednesday 7 November 2018  
**Time:** 7.00 pm

---

Including the Parishes of Atworth, Broughton Gifford, Melksham, Melksham Without, Steeple Ashton, Bulkington, Keevil, Great Hinton, Poulshot, Semington and Seend

---

**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer

**Refreshments and networking opportunity from 6:30pm**

**Please note that representatives of Wiltshire Police and Dorset & Wiltshire Fire and Rescue Service will be on hand during the networking session to take any questions**

---

Please direct any enquiries on this Agenda to Kevin Fielding (Democratic Services Officer), direct line 01249 706612 or email [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115

---

## Wiltshire Councillors

Cllr Pat Aves, Melksham North  
Cllr Hayley Illman, Melksham Central  
Cllr Jonathon Seed, Summerham and Seend (Vice-Chairman)

Cllr Roy While, Melksham Without South  
Cllr Jon Hubbard, Melksham South (Chairman)  
Cllr Phil Alford, Melksham Without North

## **RECORDING AND BROADCASTING NOTIFICATION**

Wiltshire Council may record this meeting for live and/or subsequent broadcast on the Council's website at <http://www.wiltshire.public-i.tv>. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and/or training purposes.

The meeting may also be recorded by the press or members of the public.

Any person or organisation choosing to film, record or broadcast any meeting of the Council, its Cabinet or committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request.

	<b>Time</b>
<p>1 <b>Chairman's Welcome, Introduction and Announcements</b> (<i>Pages 1 - 4</i>)</p> <p>Chairman's Announcements:</p> <ul style="list-style-type: none"> <li>• Balloon and lantern releases</li> <li>• Wiltshire Council – focusing on the future</li> <li>• Melksham Campus update</li> </ul>	<b>7:00pm</b>
<p>2 <b>Apologies for Absence</b></p>	
<p>3 <b>Minutes</b> (<i>Pages 5 - 14</i>)</p> <p>To confirm the minutes of the meeting held on Wednesday 5 September 2018 (<i>copy attached</i>)</p>	
<p>4 <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee</p>	
<p>5 <b>Melksham leisure offer</b></p> <p>Louise Cary, Head of Community Development, Wiltshire Council and Keith Love-Evans, Places Leisure will provide an overview of the work done to date on accommodating local leisure services and user groups following the closure of Christie Miller Sports Centre</p>	
<p>6 <b>Melksham WW1 Exhibition and Commemorative Tree Planting</b></p> <p>Beth Thomas from Melksham Remembers will offer an insight into the WW1 Exhibition that will be held at the Town Hall on Saturday 10<sup>th</sup> and Sunday 11<sup>th</sup> November</p> <p>There will also be a brief update on the WW1 commemorative community tree planting. Over 10,000 trees will be planted across Wiltshire before November 11<sup>th</sup></p>	
<p>7 <b>Consultation on use of Market Place</b></p> <p>Table discussions on events and activities that residents would like to see in the Market Place</p>	

8 **Introduction to the Melksham Local Area Coordinator**

Matthew Billingham, Melksham Local Area Coordinator will give an insight into the new and exciting role

9 **Melksham Family Learning Festival 2018**

Rhys Schell, Melksham Community Engagement Manager will provide a review of the 2018 Melksham Family Learning Festival

10 **Melksham Young Persons Project Update**

Cllr Phil Alford will update on the Area Board young persons intervention project

11 **Bath Clean Air Zone**

Cllr Jon Hubbard and Cllr Jonathon Seed

12 **Area Board sub groups** (*Pages 15 - 30*)

Melksham Wellbeing Group – Cllr Aves

- To include any Wellbeing grants

Community Area Transport Group – Cllr While

- To include recommendations to the Area Board

13 **Written Partner Updates** (*Pages 31 - 40*)

To receive any written updates from the following partners:

- Community Area Partnership
- Wiltshire Police
- Dorset & Wiltshire Fire and Rescue Service
- NHS Wiltshire/Clinical Commissioning Group
- Healthwatch Wiltshire
- Melksham Town Council
- Parish Council Nominated Representatives
- Melksham Chambers of Commerce
- Melksham Senior People's Forum
- Older Persons Champion
- Young Melksham

- Trans Wilts Cic

14 **Grant Funding** (*Pages 41 - 72*)

The Area Board members are asked to consider applications to the Community Area Grants scheme. *Full details of all grant applications are contained in the agenda pack*

15 **Public questions**

Members of the public are invited to ask questions relating to Area Board business

16 **Close**

**9:00pm**



# Agenda Item 1

## ***Chairman's Announcements***

**Subject: Banning of Sky Lanterns and Balloon Releases on Wiltshire Council Land.**

Large scale balloon and sky lantern releases are familiar sights and are often carried out at events to remember lost loved ones or mark other special events. Wiltshire Council is the latest to pass the ban on the release of balloons and sky lanterns on its land, following a report on the environmental and wildlife impact. The ban includes biodegradable balloons, as balloons cannot degrade quickly enough to not prove a hazard for wildlife.

The council understands that there are different reasons that people may wish to take part in organised balloon / sky lantern release events, however there are other activities that can be undertaken. We hope this move by Wiltshire Council will help to raise awareness of the issue and will encourage other Town and Parish Councils to take a similar approach.





## Chairman's Announcements

<b>Subject:</b>	<b>Wiltshire Council: Focusing on the Future</b>
<b>Web contact:</b>	<a href="mailto:Events@wiltshire.gov.uk">Events@wiltshire.gov.uk</a>

### Public meetings: all welcome

Hear about the county's aims for the coming year.

- **Decision making** – choosing where to invest and how to save
- **Diligence** – spending wisely, balancing the budget
- **Difference** – how we're changing
- **Digital** – making it easier to ask, book and pay online
- **Devolution** – parish and town councils and communities providing more services
- **Delivery** – doing what we say we'll do

Dates and places:

<b>Date</b>	<b>Venue</b>	<b>Time</b>
15 November	Cotswold Room County Hall Trowbridge	6pm
22 November	Council Chamber Monkton Park Chippenham	5:30pm
26 November	Community Hub and Library- Devizes	5:30pm
29 November	Banqueting Room Salisbury Guildhall	5:30pm

Email [events@wiltshire.gov.uk](mailto:events@wiltshire.gov.uk) if you'd like to attend. Refreshments are available.



## Melksham Campus - Area Board update

### Chairman's announcement

07/11/2018

We are pleased to announce that the demolition of the former Melksham Town Football ground is due to complete this week.

The works include removal of the redundant spectators stands, barriers, shelters and associated structures; the land will be cleared in preparation for the new campus.

The design team continue to develop detailed designs for the new campus centre. This includes the design of the entrance and café space, the fitness suite and library.

The new campus will include a 6 lane 25m pool, learner pool, 6 court sports hall, state of the art fitness suite, studio, library, Melksham Without Parish Council offices, meeting rooms and café.

Civil engineers are also exploring options to reinstate the pond.

The planning application will be submitted in due course, the campus is set to open in early 2021.

Works to re-instate the tennis courts alongside the former rugby pitch and Bowls Club will begin on receipt of planning approval. The upgrade will include a new layout for 4 courts in line with Lawn Tennis Association standards and floodlighting to increase playing opportunities.



# MINUTES

**Meeting:** MELKSHAM AREA BOARD  
**Place:** Melksham United Church  
**Date:** 5 September 2018  
**Start Time:** 7.00 pm  
**Finish Time:** 9.15 pm

---

Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer), Tel: 01249 706612 or (e-mail)  
[kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

---

## **In Attendance:**

### **Wiltshire Councillors**

Cllr Pat Aves, Cllr Hayley Illman, Cllr Jonathon Seed (Vice-Chairman), Cllr Roy While, Cllr Jon Hubbard (Chairman) and Cllr Phil Alford

### **Wiltshire Council Officers**

Rhys Schell – Community Engagement Manager  
Kevin Fielding – Democratic Services Officer

### **Town and Parish Councils**

Broughton Gifford Parish Council – Angela Andrews  
Bulkington Parish Council – Paul Bennett & Ian Pendlebery  
Melksham Town Council – Terri Welch  
Melksham Without Parish Council – Teresa Strange, Alan Baines & Paul Carter

### **Partners**

Transwilt's Cic – Graham Ellis  
Melksham Community Area Partnership – Colin Goodhind  
Melksham Seniors – J Law

**Total in attendance: 48**

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
33	<p><u>Chairman's Welcome, Introduction and Announcements</u></p> <p>The Chairman welcomed everybody to the Melksham United Church for the meeting of the Melksham Area Board.</p> <p>The following Chairman's Announcement contained in the agenda pack was noted:</p> <ul style="list-style-type: none"> <li>• Annual Electoral Canvass</li> </ul>
34	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Inspector James Williams – Wiltshire Police</p>
35	<p><u>Minutes</u></p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>The minutes of the meeting held on Wednesday 6 June 2018 was confirmed as the correct record</b></li> </ul>
36	<p><u>Declarations of Interest</u></p> <p>Cllr Jon Hubbard – Young Melksham grant funding application (Chairman of Young Melksham – will not vote on this application)</p>
37	<p><u>Melksham Community Campus</u></p> <p>John Thomson - Deputy Leader and Cabinet Member for Communities, Campuses, Area Boards and Broadband gave the Campus update.</p> <p>Points made included:</p> <p>The Budget</p> <ul style="list-style-type: none"> <li>• That £15.2m had been allocated for the new centre.</li> <li>• That this budget included £150k funding support for indoor bowls future facility, MUGA and four new tennis courts.</li> <li>• Working with the design team and QS to refine and finalise detail and specifications.</li> </ul>

- That the project had to be delivered on budget.

#### New centre facilities

- Atrium and café
- 6 Lane 25-meter pool with accompanying learner pool
- Wet and accessible change
- 6 Court Sports Hall
- Dry change facilities
- Fitness suite – 75 stations
- Fitness studio
- Library
- Office accommodation (third party)
- Small meeting room
- Multi Use Games Area (MUGA)
- 4 x tennis courts
- GP Surgery – stand alone
- Investment in Outdoor Bowls

#### Community campus delivery timeframe

- Planning application submission and public consultation – end of 2018
- Finalise site layout and centre design
- Procure contractor and appoint
- Development work starts - autumn 2019
- Completion of centre - end 2020
- New centre opening - early 2021

#### Canberra Update

- The Canberra site was declared surplus as part of the campus programme.
- Much of the land is held in trust. Our obligations under the trust mean that it is not viable to sell all of the site.
- The Youth Centre – This will not be sold. We are working with Young Melksham to extend their lease.
- The Children's Centre – The Children's Centre will continue with their current lease.
- Options for the land outside the trust will be considered, including a

declaration to give permission to dispose of surplus land.

#### Christie Miller Sports Centre – update

- That the centre had been operated by Places for People on behalf of the council.
- That Wiltshire Council had always stated that there would be no further investment in this building.
- Any cost would be met from new campus budget.
- That the building had been kept functioning for as long as possible.
- Recent 5 year fixed wire testing highlighted had raised concerns, risks and urgent need for work.
- The cost of work required was prohibitive – with the need to address asbestos and water ingress in roof.
- That Wiltshire Council had to ensure staff and user safety and provide best value for the taxpayer.

#### Christie Miller Sports Centre – Options

- The cost of the works required to complete investigations and rectify all outstanding issues - £1m.
- That the re-provision of facilities was given due consideration.
- That the cost of re-providing Studio and Fitness Suite- £300,000. This would not have included any other provision.
- The above options would have had to be funded from the campus budget. If this money had been spent the campus would no longer be viable.

#### Christie Miller Sports Centre – closure process

- That there was no option but to close Christie Miller Sports Centre.
- That the centre would close on Friday, 19 October 2018.
- Wiltshire Council were working with Places for People to inform staff and customers.
- Staff are being informed this evening – Wednesday 5 September 2018.
- Most staff would be accommodated at other sites.



- Memberships would be transferred to Melksham Blue Pool as host site plus adult premium members could use facilities at Wiltshire Council sites.
- That Wiltshire Council would look to re-locate clubs to other centres wherever possible.
- That Wiltshire Council would continue support the re-location of the Indoor Bowls Club, with an allocated £150k capital pledged towards a facility.

#### Questions

Would there be residential on the site?

*a. Yes*

Would the Assembly Hall be closing?

*a. That there were no plans to close the Assembly Hall and that this would be a Town Council decision.*

What would happen to the public footpath that ran through the Melksham House site during the build?

*a. The footpath would likely remain, it may however have to be re-routed during the build. Rhys Schell advised that he would find out an answer and come back to the resident as soon as possible.*

Would established trees be protected wherever possible?

*a. Yes, and extra trees would be planted.*

Would there be squash courts?

*A. No.*

Can you not extend the life of Christie Miller?

*a. No, money spent on the up-keep of Christie Miller was money that cannot be used to fund the campus build.*

Would the GP Surgery staff use the campus car parking spaces?

*a. No, they would have their own allocated car parking.*

Would the campus car parking be free?

*a. It would be free to the leisure centre users.*

Had the £150,000 been ring fenced by Wiltshire Council for the Indoor Bowls club?

*a. The £150,000 would eventually go back into the campus kitty if the Indoor Bowls club didn't take up the offer from Wiltshire Council.*

With Christie Miller closing during October 2018 and the new campus leisure

	<p>offering now not being operational until sometime in 2021, there would be a gap in leisure provision in Melksham.  <i>a. Wiltshire Council would work with affected groups to try and relocate them until the campus opens.</i></p> <p>Will access to the campus only be through the Market Place?  <i>a. Yes.</i></p> <p>How many houses would form the residential part of the site?  <i>a. As Melksham House was a listed building. It was likely that the residential offering would be sheltered housing, however, this is all to be confirmed.</i></p> <p>Would there be two way traffic in and out of the campus?  <i>a. Yes, the entrance would be made wider as part of the build.</i></p> <p>The Chairman thanked Cllr John Thomson for his update</p>
38	<p><u>Community Connections project update - Carer Support project</u></p> <p>Lizzie Rapley from Carers Support Wiltshire gave a short presentation that outlined Carers Support Wiltshire's local project that aimed to tackle social isolation and loneliness.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• That Carers Support Wiltshire were planning to deliver postcards to over 16,000 homes in the Melksham community area this autumn.</li> <li>• The aim was to reach lonely and isolated people, regardless of circumstance, and connect them with appropriate social groups and support services.</li> <li>• Carer Support Wiltshire (CSW) was a local charity that supported unpaid carers.</li> <li>• There were over 47,000 carers in Wiltshire.</li> <li>• Carers were 37% more likely to report feelings of loneliness.</li> <li>• 75% of people who were regularly lonely did not know where to find support.</li> <li>• That anew approach was required to reach those most affected by loneliness.</li> </ul> <p>The Chairman thanked Lizzie Rapley for her presentation</p>

39	<p><u>Melksham Community Area Family Learning Festival 2018</u></p> <p>Rhys Schell - Melksham Community Engagement Manager gave a brief overview of the 2018 family learning festival programme for Melksham.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• That the event would be held during October and November 2018.</li> <li>• That funding from Tesco had been secured.</li> <li>• That information leaflets were being distributed to all local schools.</li> </ul> <p>The Chairman thanked Rhys Schell for his update</p>
40	<p><u>Melksham Young Persons project outline</u></p> <p>Cllr Phil Alford outlined how the 2018/19 allocation of funding for young people would be spent.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• That the Melksham Area Board was devolved funding from Wiltshire Council each financial year to support the delivery of positive activities for young people aged between 13 – 19 years.</li> <li>• Typically this funding had been used to support existing local provision offered by local organisations.</li> <li>• That the Area board were looking to commission an organisation to deliver an intervention and support project that looks to work with some of the most vulnerable young people within our community area.</li> </ul> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>That the Area Board approved the project proposal and allowed the Community Engagement Manager to move to the procurement stage</b></li> <li>• <b>That the Area Board ringfenced a maximum of £10,000 of youth funding for this project</b></li> </ul> <p>The Chairman thanked Cllr Alford for his presentation</p>

41

Area Board sub groups

Melksham Wellbeing Group – Cllr Aves

To include any Wellbeing grants

**Decision**

**Wiltshire and Service Users Network – The Singing Group, Neurological Choir in Seend awarded £1,980**

**Decision**

**Age UK Wiltshire – Fitness and Friendship Club in Bowerhill awarded £1,000**

Community Area Transport Group – Cllr While

To include recommendations to the Area Board

- That the following issues are closed: 4789, 5132, 5256, 5326, 5327, 5328, 5284, 6089, 5682, 6236
- That issue 6166 be moved to the Priority List and that £80.00 be allocated for this work

Coronation Road area 20mph request

The implementation of a 20mph speed limit reduction was considered by the CATG in June 2018. The following roads were assessed as part of the 20mph assessment:

Coronation Road, Martigny Road, Milton Avenue, Sangster Avenue, Pembroke Road, Somerset Crescent, Williams Close, Rowley Place, Thackery Crescent, Byron Close and Ruskin Avenue

The implementation had a guide cost of £13,000.00 - £15,000.00. Melksham Town Council had agreed a £5,000 contribution. The CATG were yet to confirm their allocation of funding for this project. The Area Board were asked to consider a £5,000 contribution from the Community Area Grants funding

**Decision**

- **That the Area Board agreed a £5,000 contribution from the Community Area Grants funding**

42	<p><u>Written Partner Updates</u></p> <p>The following written partner updates were noted:</p> <ul style="list-style-type: none"> <li>• Wiltshire Police</li> <li>• Dorset and Wiltshire Fire &amp; Rescue Service</li> <li>• Wiltshire CCG</li> <li>• Healthwatch Wiltshire</li> <li>• Melksham Community Area Partnership</li> <li>• TransWilts CIC</li> <li>• Melksham Seniors Forum</li> </ul> <p>The Chairman thanked all partners for their updates</p>
43	<p><u>Grant Funding</u></p> <p>The Area Board members are asked to consider five applications to the Community Area Grants scheme and two Youth Funding Applications:</p> <p>Community Area Grant applications</p> <p><b>Decision</b>  <b>Semington Village Hall Management Committee awarded £2,500 for Semington Village Hall - Doors and Windows Replacement</b></p> <p><b>Decision</b>  <b>TransWilts CIC awarded £5,000 for Melksham Station Community Building subject to other funding streams being awarded</b></p> <p><b>Decision</b>  <b>Broughton Gifford Safer Access Group awarded £500 for New Seats Broughton Gifford Play Area Cemetery</b></p> <p><b>Decision</b>  <b>Bulkington Parish Council awarded £928 for Defibrillator</b></p> <p><b>Decision</b>  <b>Melksham Town Council awarded £1,500 for Benches</b></p>

	<p>Youth Funding Applications</p> <p><b>Decision</b>  <b>Young Melksham awarded £5,000 for Young Melksham - No Limits Club</b></p> <p><i>Note: Cllr Seed in the Chair for this application. Cllr Hubbard did not vote</i></p> <p><b>Decision</b>  <b>Melksham Rugby Football Club awarded £511.60 for Melksham RFC Girls Rugby equipment</b></p>
44	<p><u>Public questions</u></p> <p>There were no public questions</p>
45	<p><u>Close</u></p>

## Summary for Melksham Area Board Meeting 7 November 2018

After months of planning the *Melksham Remembers* Project began in earnest in September 2017 with the appointment of a project coordinator since that time the following has been achieved:

### Events and public engagement

- Volunteer recruitment event (19 October 2017) (18 people attended)
- Attended Wiltshire and Swindon History Centre History Day (28 October 2017) (35 people)
- Public Drop in session (9 November 2017) (12 people)
- Two Blenheim House reminiscence and poetry workshops (2 & 9 February 2018) (8 residents)
- Broughton Gifford Friendship Club presentation (12 February 2018) (26 people attended)
- Melksham Guides, Brownies and Rainbows visited the Wiltshire and Swindon History Centre (24 February 2018) (28 people attended)
- Melksham Guides, Brownies and Rainbows held a scrapbook session inspired by their visit (18 April 2018) (around 50 young people involved)
- Drop in session with the Mobile Museum (29 May 2018) (around 25 people attended)
- Two days at the Melksham Food and River Festival (1 & 2 September 2018) (spoke to around 378 people)
- School visit to Forest and Sandridge Primary School (5 November 2018) (around 120 young people)
- Forest and Sandridge will be creating some animations with the filmmaker Jamie McDine in November and December (c120 young people)
- The Manor School and River Mead School will be attending a schools' session on Friday 9 November. (c60 young people)
- Active Facebook MelkshamRemembers account
- Active Twitter account @MelkshamRemem

### Total 12 events

**c.880 people engaging directly with the Melksham Remembers project**

### Volunteers

- 23 volunteers were recruited in total
- Volunteers from Melksham, Broughton Gifford, Steeple Ashton and Semington have been actively engaged with the project.
- Of these around 15 have been most active in the project with others involved and dropping out for personal reasons or staying on the edge of activities.
- Over 500 hours of research
- More than 55 hours of public engagement with many more to come over the exhibition period
- 10 monthly meetings
- 2 training sessions were held
- 22 updates have been circulated to keep volunteers in touch

- Volunteers have participated in Steeple Ashton's remembrance activities
- Volunteers attended a showing of the film *They Shall Not Grow Old* together in Bath

### Training sessions

- Introduction to using the History Centre and research
- Oral History training

### Skills Development

Many volunteers have developed new skills with IT and using archives as a result of the project.

### Press

- Regular mentions in the Melksham Independent News and Wiltshire Times
- Featured on heritage special over May Bank Holiday weekend on BBC Wiltshire

### Mobile Exhibition

The following places will be hosting our exhibition during November / December:

- Village Hall, Broughton Gifford 17 November
- Village Hall, Bowerhill 21 November
- Christ Church Shaw 23 – 28 November
- Church of the Holy Cross, Seend 30 November – 7 December
- Semington (TBC)

We would welcome any further requests to host this exhibition

### Acknowledgement

The Project has received a great deal of support from the Wiltshire and Swindon History Centre and in particular the Heritage Manager, Terry Bracher, the Principal Archivist Claire Skinner and Ruth Butler the Heritage Education Officer. The volunteers have found the staff to be very helpful and friendly and they have enjoyed talks held at the Centre as well as using the archive services.

Thank you to the Melksham Town Council staff for their ongoing support.

Thank you to Jon Hubbard and the Canberra Centre for allowing the volunteers to meet there.

Thank you to Lisa Ellis and The Well House Collection for her assistance and hosting many of the volunteer meetings.





## BaNES CAZ

### INITIAL BRIEFING NOTE

#### Introduction.

Bath's air quality is poor which leads to public health issues. Due to forecast exceedances BaNES, along with another 27 local authorities were required by Government to produce a Clean Air Plan that improves air quality in the shortest possible time.

BaNES is currently consulting on a proposed Clean Air Zone (CAZ) as part of that plan: [CAZ Consultation](#)

**The information below is taken from the consultation documents produced by BaNES and has not yet been verified by Wiltshire Council.**

#### Key Points

The CAZ is not a congestion charge. The CAZ only affects the most polluting vehicles and the proposed charges are to deter them from entering the CAZ.

Non compliant vehicles are:

- Pre-Euro 6 diesel vehicles, (older than approx. 2015)
- Pre-Euro 4 petrol vehicles, (older than approx. 2006)

BaNES stated preference work suggests around:

- 5% of cars will pay the charge and 14% of HGVs will pay the charge

BaNES is proposing to charge:

- £9 for higher emission, non-compliant cars, taxis and LGVs/vans
- £100 for higher emission, non-compliant buses, coaches and HGVs

Implementation is due by 2021.

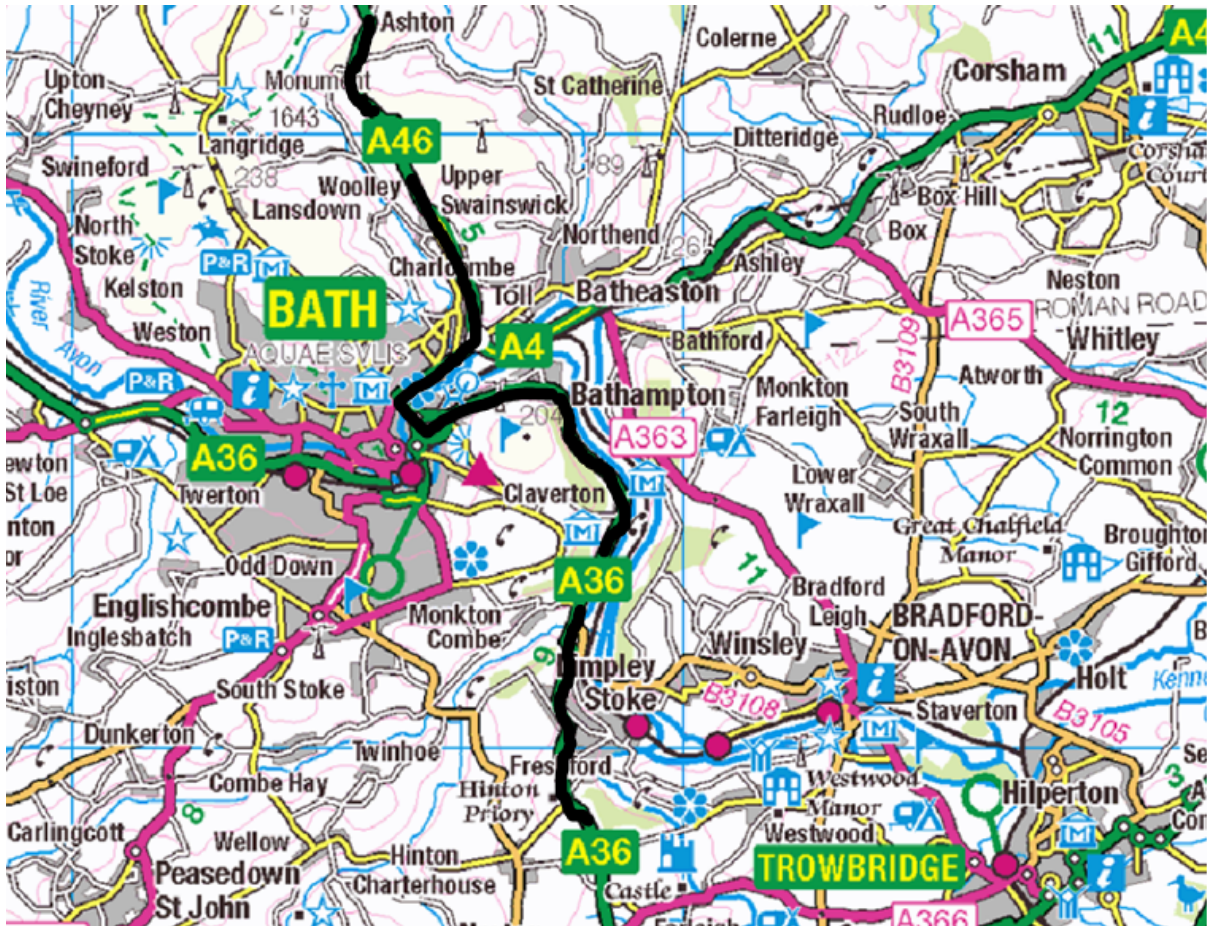
This note is based on information from BaNES. **Additional data has been requested and further analysis will be undertaken when more information is available.**

#### POTENTIAL IMPACT ON WEST WILTSHIRE

Of particular concern to West Wilts towns is the impact the CAZ will have on N-S through trips and those trips with an origin or destination in Bath from or to West Wilts towns. Taking each in turn:

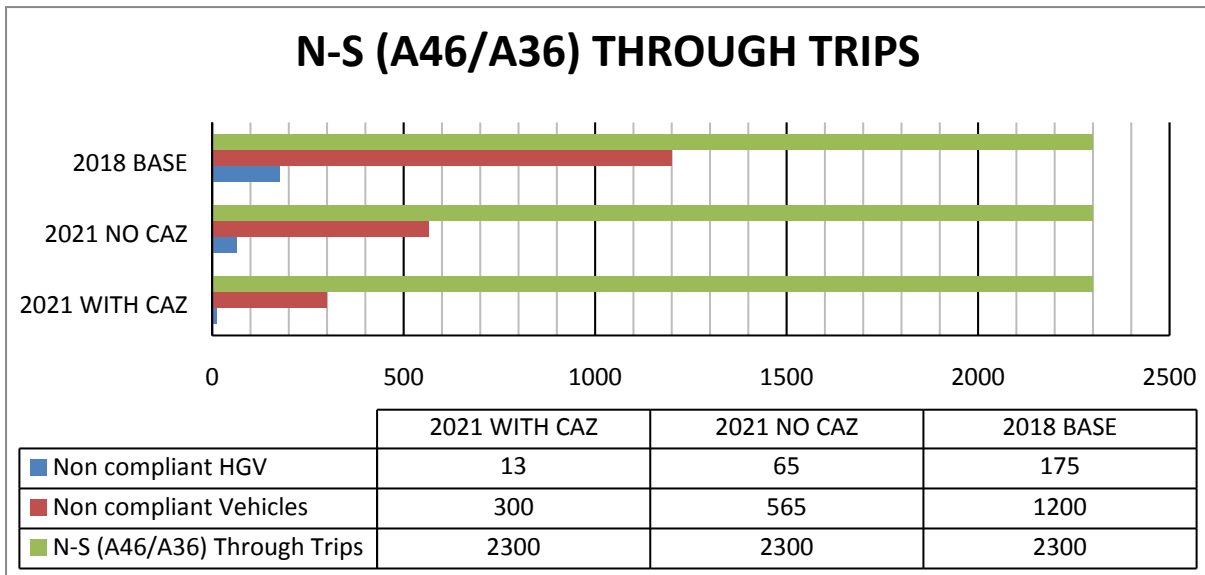
**A) N-S (A46/A36) THROUGH TRIPS (daily)**

Long distance through trips via the A46/A36 corridor will be affected by the CAZ proposal. DfT traffic counts suggest there are around 24,000 trips on the A46 north of Bath. BaNES' data collection shows that around 2,300 of these trips can be classed as through trips using the A46/A36. As a consequence to the CAZ, a proportion of these through trips are likely to divert into Wiltshire to avoid paying the charge.



BaNES' data analysis suggests that by the time the proposed CAZ is introduced in 2021 there will be around 300 through trips on the A46/A36 N-S route that are non compliant, of which 13 will be HGVs.

The table below demonstrates the potential non compliant flows making a through trip along the A46/A36 corridor following the implementation of the CAZ.



**Note:**

By 2021 non compliant vehicles will have reduced due to normal fleet changes without the introduction of CAZ.

The introduction of the CAZ will result in fleet changes. BaNES carried out a stated preference survey which captures potential responses to the CAZ. One response to the CAZ is replacing non compliant vehicles. This detailed assessment work suggests a replacement rate of:

- 50% cars
- 65% LGVs
- 80% HGVs

BaNES have concluded that the impact of the CAZ on roads to the east of Bath is expected to be overall neutral with individual changes in volumes making up at most 1% reductions or increases in daily traffic volume. Diversions on the A350 are forecast to be low, with around 1 vehicle diverting along this route per hour.

**B) Trips with an Origin or Destination in Bath from/to West Wilts.**

**Trips to Bath from West Wilts towns.**

The non compliant vehicle users making this trip are likely to either change to other modes of transport or replace with a compliant vehicle. Both outcomes are likely to be beneficial for West Wilts towns.

**Trips from Bath to West Wilt towns.**

The non compliant vehicle users making this trip are likely to either change to other modes of transport or replace with a compliant vehicle. Both outcomes are likely to be beneficial for West Wilts towns.



**Melksham Wellbeing Group**  
**22.10.2018**  
**Canberra Youth Centre**

<p>Welcome, introductions</p> <p>Apologies</p>	<p>Pat Aves, Martin Pain, Alan Docherty, Rhys Schell, Chris Pickett, Sue Brown</p> <p>Ruth Randall, Alison Woodbridge-Nash, John Truss, Martin Elson.</p>
<p>Notes from previous meeting</p>	<p>Rhys updated that the funding from the last meeting had been approved at the Area Board and the funding had been transferred to the Age UK, Wiltshire Fitness and Friendship Club and the WSUN Seend Singing Group.</p>
<p>9.45am</p> <p>Cllr Jon Hubbard – Age Friendly initiative</p>	<p>Cllr Jon Hubbard provided an overview of the project on behalf of the Melksham Age Friendly Steering Group.</p> <p>Key info:</p> <ul style="list-style-type: none"> <li>- Identifies facilities that local premises have to offer</li> <li>- Amalgamation of safe places and dementia friendly schemes</li> <li>- In response to the highest ranked projects from Age Friendly meeting</li> </ul> <p>The members stressed that the promotion of the project would be key and that flyers would be really useful to help people understand. There was also a suggestion that car parks could be used to promote and that posters/ brochures would be positive.</p> <p><b>Action:</b> Rhys to include £500.00 to Age Friendly Steering Group in the report to the Area Board for funding approval.</p>
<p>10.00am</p> <p>Arts Together</p>	<p>Karolyn from Arts Together attended the meeting to provide an overview of the application.</p> <p>Key info:</p> <ul style="list-style-type: none"> <li>- Introducing an arts based project that works with 12 older people with complex needs</li> <li>- Delivers 30 sessions per year, 6 different projects with professional artists.</li> </ul> <p>The group were very supportive of the project, however, felt that the number of participants was the main drawback and the value for money was therefore restricted.</p> <p><b>Action:</b> Rhys to include £1,500.00 to Arts Together in the report to the Area Board for funding approval.</p>

AOB, next steps and next meeting date

Rhys advised that the Age UK Wiltshire Nail Cutting service is returning to Melksham in the near future. Once more details are available he will circulate to the group for promotion.

Next meeting will likely take place in January 2019. Rhys to arrange.

**Report to** Melksham Area Board  
**Date of meeting** 07.11.2018  
**Title of report** Melksham Wellbeing Funding

**Purpose of the Report:**

To consider the applications for funding listed below together with the recommendations of the Health and Wellbeing Group.

Applicant	Amount requested	Health and Wellbeing Group recommendation
Age Friendly Steering Group	£500.00	£500.00
Arts Together	£3,000.00	£1,500.00

**1. Background**

The recommendation from the Health and Wellbeing Group has been made in accordance with the following guidelines:

- **Health and Wellbeing Groups Spending Guidelines**

Members of the Health and Wellbeing Group have considered this application and identified it as a priority for Area Board funding.

**2. Main Considerations**

- 2.1. Councillors will need to be satisfied that Health and Wellbeing Groups awarded in the 2018/2019 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to be assured that carers, older and/ or vulnerable people will benefit from the funding being awarded. The money must be used to invest in projects that will support adults living within a community area. While not exclusively restricted to older people, the investment should be made in such a way as to make the maximum impact on health and wellbeing within a given community area.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding older and vulnerable people.

**3. Environmental & Community Implications**

Health and Wellbeing Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

**4. Financial Implications**

Financial provision had been made to cover this expenditure

- 4.1. Melksham Area Board was allocated £7700

4.2. The Melksham Area Board Health and Wellbeing Funding balance for 2017/18 is £3,700.00.

4.3. All decisions must fall within the Health and Wellbeing Funding allocated to Melksham Area Board.

4.4 If funding is awarded in line with the Health and Wellbeing recommendations outlined in this report

**1. Legal Implications**

There are no specific legal implications related to this report.

**2. Human Resources Implications**

There are no specific human resources implications related to this report.

**3. Equality and Inclusion Implications**

Ensuring that Community Area Boards and Health and Wellbeing Groups fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

**4. Safeguarding Implications**

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Engagement Manager has assessed this application agreed it meets safeguarding requirements.

**5. Applications for consideration**

Application ID	Applicant	Project Proposal	Requested
Age Friendly Steering Group	Age Friendly Steering Group	Age Friendly Business Project	£500.00
<p><b>Project description</b></p> <p>The aim of this project is to work with local businesses and organisations to enable residents to easily identify safe, accessible and hospitable facilities.</p> <p>When consulting on the projects that people would like to see in an age friendly community, the key priorities for local services were as follows:</p> <ul style="list-style-type: none"> <li>- Toilet facilities are provided</li> <li>- Full accessibility in and around premises</li> <li>- Dementia Friendly staff and service</li> <li>- The offer of a safe place to sit and a glass of water if needed</li> </ul> <p>The Age Friendly steering group has considered this information and proposes to create an online platform and sticker that shops and organisations can display to show what they are able to offer residents. This single sticker can replace Safe Places and the Dementia Friendly work and both local schemes are on board with this proposal. It would have an icon for toilets, accessibility, dementia friendly, seats and a glass of water where they are available.</p>			
<p><b>Recommendation of the Health and Wellbeing Group</b></p> <p>That the application meets the grant criteria and is approved for the amount of £500.00 from the 2018/19 budget.</p>			



<b>Application ID</b>	<b>Applicant</b>	<b>Project Proposal</b>	<b>Requested</b>
Arts Together	Arts Together	Transformative Arts activity in Melksham	£3,000.00
<b>Project description</b>			
<p>Provision of practical and emotional support through our Wellbeing Service to enable frail, isolated older people living in and around Melksham to attend their Arts Together group and benefit from stimulating and sometimes challenging creative projects designed to provide the social contact, interest, stimulation and fun which are missing from their lives. New members are generally withdrawn and fearful after long periods of loneliness, but their confidence and zest for life return as they engage with our activities and make new like-minded friends.</p>			
<b>Recommendation of the Health and Wellbeing Group</b>			
<p>That the application meets the grant criteria and is approved for the amount of £1,500.00 from the 2018/19 budget.</p>			

No unpublished documents have been relied upon in the preparation of this report

**Report Author** Rhys Schell, Melksham Community Engagement Manager  
rhys.schell@wiltshire.gov.uk



COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	<b>Melksham CATG - Date of meeting: 18<sup>th</sup> October 2018</b>			
<b>1.</b>	<b>Attendees and apologies</b>			
	Present:	Mark Stansby, Cllr Roy While, Rhys Schell, Peter Smith (Semington), Karen Hazelwood (Broughton Gifford), Spencer Drinkwater, Andy Cadwallder, Richard Clark (Atworth), Malcolm Jones (Steeple Ashton), Terry James (Seend), Cllr Jon Hubbard, Juliette Goodwin (Keevil), Ian Pendlebury (Bulkington), Cllr Pat Aves, Cllr Jonathon Seed, Mary Jarvis (Broughton Gifford), Alan Baines (Melksham Without)		
	Apologies:	Cllr Phil Alford, Brian Warwick, Colin Wade		
<b>2.</b>	<b>Notes of last meeting</b>			
		The minutes of the previous meeting held were agreed at the Melksham Area Board meeting on the 5 <sup>th</sup> September 2018.	CATG to note.	
<b>3.</b>	<b>Financial Position</b>			
		The closing balance on 2017/18 account stands at £15,036.41 (see Appendix 1).  Current working balance, less commitments previously agreed, now stands at £8,801.90 (see Appendix 2).	Area Board to note.	Roy

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

<b>4.</b>	<b>Top 5 Priority Schemes</b>			
a)	4966 – Seend High Street - crossing facility at Church Walk	Site work has been completed and the final account has come in at £4,295.67, an underspend of £904.33.  Revised level of contributions to be agreed at CATG.	Amendment to be made 2/3 <sup>rd</sup> to CATG and 1/3 <sup>rd</sup> Parish Council.	Mark
b)	5726 – A361 Seend Bell crossroads – request for a review of the junction in the interest of road safety.	The detail design has been completed and an order placed with the contractor.  Work to commence on 5 <sup>th</sup> November under a road closure. The work is expected to take 3 weeks to complete.  Scheme drawings are included as Appendices 3, 4, 5 and 6.	Area Board to note.	Roy
c)	4960 – Broughton Gifford – Traffic Management at Bishop’s Seat	The detail design has been completed and is included as Appendix 7. The Parish Council are content with this proposal.  The entire scheme can be funded by Section 106 money without contribution from the Parish or CATG.	Area board to note  Highways to implement	Roy  Mark
d)	4975 – Steeple Ashton – request for drop kerbs	Site work has been completed and the final account has come in at £4,170.76, an underspend of £729.24  Revised level of contributions to be agreed at CATG.	Amendment to be made 2/3 <sup>rd</sup> to CATG and 1/3 <sup>rd</sup> Parish Council.	Mark
e)	5131 – Melksham Church St Car Park – request for 2 sets of drop kerbs	Construction complete and invoice processed.	To recommend to the Area Board that this Issue be closed.	Rhys

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

<b>5.</b>	<b>Other Priority schemes</b>			
a)	5381 – Whitley Top Lane – request to improve Bus Stop Hard Standing	Construction complete and invoice processed.	To recommend to the Area Board that this issue be closed.	Rhys
b)	Issue 3340 Melksham Coronation Road area – request for 20 mph limit	<p>Recommendation from the assessment report is to proceed with the scheme. Ball park estimate is £13,000 - £15,000.</p> <p>The Town Council and Area Board have agreed to fund up to £5,000 each should the CATG be prepared to match this amount.</p>	<p>CATG agreed to fund up to £5,000 towards this scheme.</p> <p>To go to the Area Board for approval.</p>	Rhys
c)	5040 – Melksham Woodrow Road – request to extend 30 mph limit	Construction complete and invoice processed.	To recommend to the Area Board that this Issue be closed.	Rhys
d)	5718 – A365 Nr Mallory Place – request for Bowerhill name plate.	Construction complete and invoice processed.	To recommend to the Area Board that this Issue be closed.	Rhys
e)	5750 – Atworth Bradford Road junction with Bath Road – request for safe crossing point	The Parish Council no longer wish to pursue this matter.	To recommend to the Area Board that this Issue be closed.	Rhys
f)	5824 – Atworth Bradford Road junction with Coronation Road – request for new Children warning sign	<p>Site work has been completed and the final account has come in at £266.54, an underspend of £8.46</p> <p>Revised level of contributions to be agreed at CATG.</p>	Amendment to be made 2/3 <sup>rd</sup> to CATG and 1/3 <sup>rd</sup> Parish Council.	Rhys

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

g)	6087 – Atworth – request for direction signs to Churchfields School	The school were happy with our proposal. The work has been completed at the school's expense.	To recommend to the Area Board that this issue be closed.	Rhys
h)	6167 – Bowerhill Wellington Drive – request for No through road sign	The work has been completed, funded centrally by Highways.	To recommend to the Area Board that this issue be closed.	Rhys
i)	6166 – Sandridge Lane – request for road safety signs	An order has been placed to install a Single Track Road sign.	This work has been completed. To recommend to the Area Board that this issue be closed.	Rhys
<b>6.</b>	<b>New Requests / Issues</b> (issues can be viewed in full from Area Board section on Wiltshire Website)			
a)	6048 – Melksham Forest Area – request for Bus Shelter at Church Lane Chapel Stop	Following advice from Graham Ellis of Transwilt's Rail Partnership, Melksham Town Council have decided to defer any bus shelter improvement projects until more information is available on proposed changes to bus services in the area.	Refer this issue back to the Town Council for comment.	Rhys
b)	6055 – Broughton Gifford – request for Gateway features at the 3 entrances to the village.	The Parish are giving further consideration to the type of features they would like to see provided.  For discussion.  Consensus that the parish would like wooden gates and have identified that they would be prepared to fund up to 50%.	To move this scheme onto the priority list.	Mark
c)	6170 – Melksham Forest Road / Awdry Avenue – request for verge protection measures	Issue submitted by the Town Council  The double yellow lines have been reinstated following the drainage work.	To recommend to the Area Board that this issue be closed.	Rhys

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

d)	6173 – Atworth C220 Purlpit – speeding traffic	<p>Issue submitted by the Parish Council</p> <p>Results following a metro count survey are as follows:</p> <p>Current speed limit = 30 mph. 85<sup>th</sup> percentile speed = 29.5 mph and the average speed was 24.9 mph.</p>	To recommend to the Area Board that this issue be closed.	Rhys
e)	6284 – Norrington Common – speeding concerns	<p>Issue supported by Broughton Gifford Parish Council</p> <p>Results following a metro count survey are as follow:</p> <p>Current speed limit = National / 60 mph. 85<sup>th</sup> percentile speed = 40.5 mph and the average speed was 33.4 mph.</p>	To recommend to the Area Board that this issue be closed.	Rhys
f)	6323 – Berryfield Semington Road – request for Upright priority signs at build outs	<p>Issue submitted by the Parish Council</p> <p>It has been agreed with the developer that signs will be upgraded at all of the chicanes along Semington Road at the developer's expense.</p> <p>Andy to update on condition of Give Way markings: there is a work schedule to do this, however, dates are not available at the moment.</p>	To recommend to the Area Board that this issue be closed.	Rhys
g)	6326 – nr Bulkington – road safety at narrow bridge	<p>Issue submitted by the Parish Council</p> <p>Replacement warning signs have been installed, funded centrally by Highways.</p>	To recommend to the Area Board that this Issue be closed.	Rhys
h)	6362 – Bowerhill Halifax Road – concerns about parking	<p>Issue considered by the Parish Council.</p> <p>The Parish do not support this issue.</p>	To recommend to the Area Board that this Issue be closed.	Rhys

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

i)	6386 – C20 Seend to Worton nr Bulkington junction – speeding concerns	<p>Issue submitted by the Parish Council</p> <p>Personal Injury Collision data shows 2 incidents in the most recent 6 year period (to May 2018), 1 Fatal and 1 Serious. Both involved pedal cyclists. 1 single vehicle loss of control entering the side road (serious) the other cyclist (77 years old) was in collision with an oncoming vehicle whilst attempting to turn right into the side road (fatal).</p> <p>The site has been inspected. The signs at and in advance of the junction are in poor condition and require replacement. These will be replaced / upgraded as part of a separate issue to address MOD vehicles using Bulkington to access Keevil Airfield. This will be funded centrally by Highways. No other potential improvements have been identified.</p>	Agreed to leave this issue live whilst work is undertaken.	
j)	6424 – Melksham Woodrow Road – speeding concerns	<p>New Issue considered by Melksham Without Parish Council</p> <p>The Parish do not support this issue and are content with the recent extension to the speed limit at the northeastern end of the road.</p>	To recommend to the Area Board that this Issue be closed.	Rhys
k)	6527 – Outmarsh – request for direction signs to Air Ambulance HQ.	<p>New Issue considered by Melksham Without Parish Council.</p> <p>The Parish raise no objections to signs being provided, although they are unable to make a contribution towards this.</p> <p>The request has triggered some debate about the position of the bus gate which would impact on a potential signing scheme.</p> <p>To be discussed at CATG.</p>	Issue is on hold subject to further discussion. To be brought back to the next CATG meeting.	



## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>A metrocount has been undertaken which is monitoring the traffic volume through the village. Results currently unknown.</p> <p>Semington Parish Council would like discussions and any action to be delayed until further discussion has taken place. To be brought back to the next CATG.</p>		
l)	6574 – Broughton Gifford, Mill Lane – request for Width Limit	<p>New Issue submitted by Parish Council</p> <p>Mill Lane is already subject to a 7.5t Weight Limit (except for access).</p> <p>To be discussed at CATG. Mary to confirm that Broughton Gifford Parish Council are prepared to make 1/3<sup>rd</sup> contribution.</p>	To move this scheme onto the priority list.	Mark
m)	6586 linked with 6587 – A350 Farmers Roundabout and Town Centre – concerns about congestion / air quality and lack of maintenance	New issues sent to Town Council for consideration.	Issue to be re-sent to the Town Council	Rhys
n)	6602 – A3102 Lowbourne nr Union Street junction – safety concerns at the Puffin Crossing	New Issue sent to Town Council for consideration.	Issue to be re-sent to the Town Council	Rhys
o)	6650 linked with 6652 and 6662 – Seend High Street – concerns about speed, volume and ability to cross the road to reach bus stops	<p>New Issues considered by the Parish Council.</p> <p>The Parish are sympathetic to the concerns but they are of the opinion that the supporting information supplied by the issue raisers lacks detail.</p> <p>The Parish would support a new metro count to monitor speeds and suggest that this is placed opposite to The Manor</p>	Metrocount to be arranged after the High Street works have been completed.	Mark

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		House / Lye Field.		
p)	6697 – Atworth Mead Park – request to extend the double yellow lines	<p>New Issue submitted by the Parish Council</p> <p>For discussion.</p> <p>The CATG does not wish to contribute towards this project. If the parish wish to contribute approx. £2,500 then this could potentially be done.</p>	Parish Council to advise how they would like to proceed.	Richard
q)	6711 – Melksham Church Lane – request to extend the double yellow lines	<p>New Issue sent to the Town Council for consideration</p>	Issue to be re-sent to the Town Council	Rhys
r)	6720 – Melksham The Spa – inconsiderate parking across private driveways	<p>New Issue submitted by the Parish Council</p> <p>Request for access protection markings</p>	Mark to review the issue and propose solution.	Mark
<b>7.</b>	<b>Other items</b>			
a)	Melksham - Shurnhold and Dunch Lane	<p>Highways to produce a report on the proposals including the comments that have been received from the town and parish.</p> <p>The report will be drafted during this financial year.</p>		

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

b)	Pavement and Footway Improvement Scheme	<p>Melksham has been allocated £7,934.83 of revenue money for this purpose.</p> <p>The schemes prioritised at Broughton Gifford The Street (£4,775.40) and Whitley, Corsham Road (£1,449.00) have been completed.</p> <p>Update from Andy on the availability of the unspent (£1,710.43) for other work:</p>	<p>Andy to follow this up with Diane Ware and report back.</p> <p>Andy to contact Cllr Jon Hubbard directly as Chair of the Area Board</p>	Andy
8.	<b>Date of Next Meeting: 7<sup>th</sup> February 2019, venue to be confirmed</b>			

### Melksham Community Area Transport Group

#### Highways Officer – Mark Stansby

#### 1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

#### 2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Melksham Area Board.

3. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Melksham Area Board will have a remaining Highways funding balance of **£7,149.63**

#### 4. Legal Implications

4.1. There are no specific legal implications related to this report.

#### 5. HR Implications

5.1. There are no specific HR implications related to this report.

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

**6. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

**7. Safeguarding implications**

**8. Recommendations to the Melksham Area Board**

**8.1 – Issue 3340 – to approve funding of up to £5,000.00 towards this project.**

**8.2 – To close issues the following issues: 5131, 5381, 5040, 5718, 5750, 6087, 6167, 6166, 6170, 6173, 6284, 6323, 6326, 6362 and 6424.**

**8.3 – To add the following issues to the Priority Schemes list: 6055 and 6574**



## Melksham Area Board Report

### November 2018

Hello and welcome to this month's Community policing report.

#### Child Safety Online

A practical guide for parents and carers whose children are using social media.

Social networking is hugely popular. Many young people are sophisticated in the way they use social media apps and websites, tailoring their communication for different audiences, and accessing them from a range of devices including smartphones, tablets and games consoles.

But social media like all forms of public communication comes with some risks. Not all of these risks turn into actual problems, and if children never face any risks, they never learn how to deal with them. By helping your child understand what the risks are, you can play a big part in preventing them from turning into problems.

#### Understand the risks children may need to deal with

What they could see or do :

- Seeing or sharing of violent, sexual and pornographic content
- Inaccurate or false information and extreme views
- Promotion of harmful behaviours including self-harm, eating disorders and suicide
- Over-sharing of personal information
- Actively or unintentionally getting involved in bullying or hurtful behaviour

Who they might meet :

- People who might bully, intimidate or frighten
- People posing behind fake profiles for mischief making, sexual grooming or identity theft

How this could affect them :

- Fear of missing out leading to excessive use or exaggeration
- Getting upset by things they have seen and being uncertain about what to do
- Engaging, or being pressured into engaging in more risky behaviour either by accident or by design

[feedback@wiltshire.police.uk](mailto:feedback@wiltshire.police.uk)

- Developing unrealistic, and perhaps depressing ideals of body image and gender
- Becoming subject to peer pressure or interactions that are intense or too difficult to handle
- Creating an online reputation that may create problems for them in the future

#### Practical tips to minimise the risks your child might face

It's good practice for apps and websites to have safety advice and well-designed safety features which can make a real difference to how safe your child will be when using them.

Work through safety and privacy features on the apps that your child is using, or might use. Make sure they understand the point of these and how to use them. Don't be put off by believing your child knows more than you, the tools are actually quite easy to manage.

- **Ask them to show you** which social media apps they use and what they like about them. Talk about how they use them and what makes them to engaging.
- **Explain** how you can use privacy settings to make sure only approved friends can see posts and images.
- **Check if any of their apps have 'geo-location'** enabled, sharing their location unintentionally.
- **Show them how to report offensive comments** or block people who upset them.
- **Check 'tagging' settings** so that when others are posting or sharing photos online, your child's identity is not revealed. Also, get people's consent before sharing photos.
- Encourage your child to **come and talk to you** if they see anything that upsets them.

#### Keep talking and stay involved

In a mobile age, children can't be completely protected, even by the best privacy controls; another child may use different settings. So it's important to keep talking to your child about the implications of social media. Getting a sense of what they think is a useful place to start; you might be surprised by how much thought they may have given to the issues.

Encourage your child to think carefully about the way they, and others behave online, and how they might deal with different situations.

- People may **not always be who they say they are** online, how can this create problems?
- Why is it **unwise to meet** anyone in the real world that you've only ever met online?
- Even if you think your messages are private, remember that words and images can always be **captured and broadcast**
- People **present themselves differently online** – do they really look like that? Are they always having that good a time?
- Be aware that screens, and especially being anonymous, can lead people to say things they wouldn't say to someone's face
- What does being a good friend and a likeable person online look like?
- There can be **pressure to be part of a particular group** online or to be seen to be following a certain set of ideas. How can you take a step back and make your own decisions?

For more information

You can find out more about how children use social media, the apps they use, the risks they face, how to use privacy settings and advice and tips about how to talk to your children at :

[www.childnet.com/sns](http://www.childnet.com/sns)  
[www.internetmatters.org](http://www.internetmatters.org)

[www.nspcc.org.uk/onlinesafety](http://www.nspcc.org.uk/onlinesafety)

[www.parentzone.org.uk](http://www.parentzone.org.uk)

[www.thinkyouknowhow.co.uk/parents](http://www.thinkyouknowhow.co.uk/parents)

[www.askaboutgames.com](http://www.askaboutgames.com)

If you are concerned about online grooming or sexual behaviour online contact CEOP –  
[www.ceop.police.uk](http://www.ceop.police.uk)

If you stumble across criminal sexual or obscene content on the internet you should report it to the Internet Watch Foundation – [www.iwf.org.uk](http://www.iwf.org.uk)

## **CRIME EXCEPTIONS DATA**

**These figures are based on an evaluation of data, over a two year rolling period. Using this data we can predict what figure is the average that should be reported in a specific month, and what are the higher and lower parameters that we may expect. Figures outside of these parameters are classed as ‘Crime Exceptions’.**

### ED11 – Melksham Town

September showed 96 crimes for this beat area, against the average of 89.5 for this same month over the last two years. The largest four crime groups accounted for 87% of ED11 crime, and are as follows :

Violence against the person showed 38 reported crimes, compared to an average of 30.4 offences.

Theft showed 27 reported crimes, compared to an average of 24.3 offences.

Criminal Damage showed 11 reported crimes, compared to an average of 13.5 offences.

Burglary showed 7 reported crimes, compared to an average of 4.5 offences.

### ED12 (Shaw, Whitley, Atworth, Broughton Gifford, Beanacre, Berryfields)

September showed 39 crimes for this beat area, against the average of 33.1 for this same month over the last two years. The largest four crime groups accounted for 80% of ED12 crime, and are as follows :

Violence against the person showed 11 reported crimes, compared to an average of 12.1 offences.

Theft showed 8 reported crimes, compared to an average of 4.5 offences.

[feedback@wiltshire.police.uk](mailto:feedback@wiltshire.police.uk)

Criminal Damage showed 8 reported crimes, compared to an average of 7.8 offences.

Public Order showed 4 reported crimes, compared to an average of 2.4 offences.

ED13 (Seend, Bulkington, Poulshot, Keevil, Semington, Great Hinton, Steeple Ashton

September showed 16 crimes for this beat area, against the average of 10.7 offences. This is showing as a crime exception as it is slightly above the level of offences we would expect to see. The largest four crime groups accounted for 88% of ED13 crime, and are as follows :

Criminal Damage showed 6 crimes, against the average of 1.6 offences. This is a crime exception as it is above the level of offences we would expect to see. When broken down further, three of these incidents are linked by location to Sandpits Lane, Steeple Ashton. These offences are believed to be linked to hare coursing. The other three incidents are unrelated.

Violence against the person showed 4 crimes, compared to an average of 3.9 offences.

Theft showed 3 crimes, compared to an average of 1.9 offences.

Public Order showed 1 offence, compared to an average of 1.4 offences.

## **COMMUNITY POLICING PRIORITIES WITHIN YOUR AREA**

### Burglaries

In recent weeks we have continued to see burglaries across the West Wiltshire sector, with entry being gained to many properties via insecurities.

- Most burglaries are opportunistic.
- Always close and lock doors and windows when you go out – even if just for a short time – and when you go to bed at night. Don't forget doors into garages and conservatories.
- Make sure your locks and security measures comply with your insurance requirements.
- Join or start a Neighbourhood Watch scheme. Membership of a scheme is a proven deterrent to burglars.
- Keep keys, including shed and car keys, in a place where they're not visible to anyone looking in. Don't leave keys in the door, and never hide a spare key outside.
- Keep valuables hidden and not visible from windows.
- Take photographs of your valuable items for insurance purposes and keep them with your policy.
- Window locks and visible burglar alarms can act as a deterrent to criminals.
- Never leave packaging from new goods visible with your general rubbish. Criminals may see it and target your property.
- Draw curtains in the evening and leave your lights on a timer switch if you're going out.
- Never give your keys to anyone you do not know well. Change locks in a new property so that you know exactly who has the keys.
- Never keep large amounts of cash in the house.
- Consider keeping expensive jewellery, house deeds and other important items in a home safe, anchored to the brick work.

### WEEKLY TASKING MEETING

[feedback@wiltshire.police.uk](mailto:feedback@wiltshire.police.uk)



**Inspector Andy FEE chairs a weekly internal “tasking meeting” where emerging community issues and concerns are raised and discussed for the whole West Wiltshire CPT area. From this meeting, priorities and actions are set and a tasking document produced. This involves developing strategies and the targeting of resources (including partner agencies) into tackling the issue or concern.**

Op Artemis – This is an operation that was initiated by the Rural Crime Team, to tackle hare coursing and rural crime throughout the county. A number of locations are identified through both data and the Rural Crime Team, which are targeted with increased patrols. Steeple Ashton remains as an area that has been identified for high visibility patrol.

### **COMMUNITY SPEEDWATCH (CSW)**

**Every 2 weeks, 4 Community Speedwatch Schemes across West Wiltshire are selected by Leanne Homewood for CPT support (additional targeting, enforcement and patrols) to supplement the CSW team planned sessions. These are included in our weekly tasking document for action and update. All the results from the supplementary speed checks conducted are fed back to the relevant town and parish Councils in their individual Police Reports. The current Speedwatch Schemes being supported are as follows;**

Poulshot – One check was completed, no vehicles were observed exceeding the speed limit.

Beanacre – One check was completed, no vehicles were observed exceeding the speed limit.

For a detailed breakdown of the crime in your area visit...

**<https://www.police.uk/wiltshire/>**

**Sector Inspector – Inspector Andy Fee – [andy.fee@wiltshire.pnn.police.uk](mailto:andy.fee@wiltshire.pnn.police.uk)**

**Sector Deputy – Sergeant James – [james.williams@wiltshire.pnn.police.uk](mailto:james.williams@wiltshire.pnn.police.uk)**

**Community Coordinator – Pc Charly Chilton – [charlotte.chilton@wiltshire.pnn.police.uk](mailto:charlotte.chilton@wiltshire.pnn.police.uk)**

[feedback@wiltshire.police.uk](mailto:feedback@wiltshire.police.uk)



**September 2018**

## The right healthcare, for you, with you, near you

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

### News

#### Free online patient education videos!



We have added an online library of [free patient education videos for Wiltshire patients on our website](#), to provide support and expert information on managing six long term health conditions.

The Sound Doctor library contains around 300 short, concise videos covering:

- Diabetes
- Heart Failure
- Chronic Obstructive Pulmonary Disease (COPD)
- Dementia
- Back Pain
- Weight Management Surgery

The video contents were co-produced with clinical experts in their field and disease specific charities, e.g. Alzheimer's Society, British Lung Foundation, & British Heart Foundation. All of the material adheres to National Institute for Care and Excellence (NICE) guidelines.

Sound Doctor videos provide patients access to expert advice from the comfort of their own homes, or on the move via Smartphones or tablets.

Access the Sound Doctor is via the [Wiltshire CCG website](#). Users are asked to confirm their GP surgery and provide their Wiltshire postcode in order to get instant, free access to the online video library.

#### Sustainability and Transformation Partnership update

Click on the image to read the latest newsletter.



#### News archive

Read more news from Wiltshire CCG in our [news archive](#).

## Have your say on contracting arrangements for Integrated Care Providers

NHS England is consulting with stakeholders and the public on the contracting arrangements for Integrated Care Providers (ICPs) and runs until 26 October 2018.



[Visit the NHS England website to find out more and have your say.](#)

The consultation provides more detail about how the proposed ICP Contract would underpin integration between services, how it differs from existing NHS contracts, and how ICPs fit into the broader commissioning system.

There is widespread support for ending the fragmented way that care has been provided to improve services for patients and the NHS has been working towards this in a number of ways. ICPs are one of these ways, and are intended to allow health and care organisations to be funded to provide services for a local population in a coordinated way.

NHS England is also running [engagement events](#) during the consultation period to provide further opportunities for stakeholders and the public to share their views.

If you have any questions or other enquiries about the consultation, you can email NHSE England at [england.icpconsultation@nhs.net](mailto:england.icpconsultation@nhs.net).

---

## Help shape and improve the future delivery of the child immunisation service in Wiltshire

Parents and carers are invited to express their views and opinions about children's immunisations at one of three focus groups taking place across Wiltshire.



It is important children receive the best start in life. Parents are being encouraged to protect their families by ensuring their children receive the right vaccines at the right time.

This is an important opportunity to share your opinions, experiences such as the challenges you may have faced, and ideas and suggestions you may have to help shape and improve the future delivery of the child immunisation service.

Focus groups will take place:

- 26 September 2018 in Calne 10am-1pm
- 27 September 2018 in Salisbury 10am-1pm
- 4 October 2018 in Trowbridge 10am-1pm

Please note that places are limited and booking closes on 23 September 2018.

[Find out more by reading this flyer.](#)

## OTC – easy as 1 2 3

Wiltshire Clinical Commissioning Group (CCG) is following new guidance set out by NHS England in March 2018, meaning that for 35 minor, short-term conditions, medicines that are available over the counter will no longer routinely be prescribed.

Medicines under the guidance include treatments for coughs, colds, dandruff, mild cystitis, nappy rash, warts and verrucae, ear wax, head lice and mild dry skin.

A full list of conditions is available [www.wiltshireccg@nhs.uk/over-the-counter](http://www.wiltshireccg@nhs.uk/over-the-counter)

This means that some patients who contact their GP Practice to make an appointment regarding any of the 35 conditions may be advised by the receptionist to seek advice from a pharmacist instead. There are certain scenarios where certain patients should continue to have their treatments prescribed.

To find out more visit [www.wiltshireccg@nhs.uk/over-the-counter](http://www.wiltshireccg@nhs.uk/over-the-counter)

# OTC - easy as 1 2 3

- 1 Advice** - think 'pharmacy first'  
Your local pharmacist is an expert in medicine. They can advise you about common ailments and provide over the counter medicines
- 2 Accessible**- the high street can help  
You can buy a variety of affordable over the counter medicines from pharmacists, local shops and the high street
- 3 As good as prescribed!**  
Many over the counter medicines are the same as those your GP can prescribe

Do you follow us?

[Back to top](#)

Keep up to date with news and information from Wiltshire CCG on social media.



NHS Wiltshire CCG



@NHSWiltshireCCG



# Area Board Update

## October 2018

### Mental Health Priority Survey

We've been asking local people what they think are the key issues in mental health that we should be focussing on in our work.

We've been out across Wiltshire since the survey was launched at the end of August and have already collected more than 100 responses from events including the Emergency Services Show, Wiltshire College Freshers Fairs, Older Persons Day at Five Rivers Leisure Centre and the Rowdey Cow Fun Day.

Here are some of the comments we've received so far and we'll be continuing to gather feedback throughout October.

Take part in the survey:  
[www.surveymonkey.co.uk/r/HealthwatchWiltshire-MentalHealthPriorities](http://www.surveymonkey.co.uk/r/HealthwatchWiltshire-MentalHealthPriorities)

Open access to mental health services is important as catching the problem early is beneficial

Someone in crisis needs instant support

Access to Child and Adolescent Mental Health Services is very difficult as is the transition to adult services

At Five Rivers, meeting the Mayor of Salisbury



01225 434218



info@healthwatchwiltshire.co.uk



healthwatchwiltshire.co.uk





## ***Update for Melksham Area Board***

<b>Name of Parish/Town Council</b>	<b>Melksham Without Parish Council</b>
<b>Date of Area Board Meeting</b>	7 November 2018

### **Headlines/Key successes**

#### **New Meeting Venue & Office Premises**

The Parish Council office relocated to the Sports Pavilion at Westinghouse Way, Bowerhill during the Summer and has kept the same phone number, so please continue to contact us on 01225 705700. This move has had no impact on the changing room facilities which remain the same. The office opening hours are now Monday-Thursday 10-12 and 2-4pm with a car park available for visitors.

All Council meetings (unless otherwise stated) are being held at St Barnabas Church in Beanacre (just off the A350 via the layby). Meetings are held in the church hall which also offers disabled access and toilet facilities, a community defibrillator and car park for those attending the meeting

---

#### **Grant Awards**

Applications for grant aid are invited from organisations who can prove that they benefit residents of the Parish. The closing date for applications is 31st January 2019, with awards to be made at the Annual Parish Meeting on Monday 1<sup>st</sup> April 2019. For application forms please contact the Parish Council office or download from [www.melkshamwithout.co.uk](http://www.melkshamwithout.co.uk)

---

#### **2019/2020 Budget**

The Parish Council will be setting the budget for the next financial year in January. If you have ideas and requests that you would like to be considered by the Council next year then please let us know before the end of November.

#### **Community Speed Watch, Beanacre**

The co-ordinators of the Speed Watch team in Beanacre recently met with members of the Parish Council and their local MP Michele Donelan, and have a number of actions coming from that meeting to try and combat the excessive speeding vehicles on the A350 in the 30mph zone.

### **Projects**

#### **Hornchurch Road Public Open Space, Bowerhill**

An additional 120m footpath has been built to ensure that there is a circular route around the public open space for all to enjoy, whatever the ground conditions underfoot. This was paid for by Melksham Without Parish Council with a contribution from the Melksham Area Board with a "Pathways Improvement Grant" of £4,000.

## ***Update for Melksham Area Board***

---

### **Mains Drainage for Beanacre?**

Some residents have requested that Wessex Water consider putting in mains drainage for existing properties in Beanacre. Wessex Water want to see how many residents are interested in taking this further before they consider starting preliminary investigations. Whilst this is not the responsibility of the Parish Council, it is acting as a facilitator between the various parties to initially gauge the interest of those residents in the Parish living in Beanacre. A survey has been conducted by the parish council, with an almost 50% response rate, and the information gathered has been passed to Wessex Water for them to consider their next steps. We will be in touch with residents as soon as we hear more.

---

### **Melksham Neighbourhood Plan**

Melksham Without Parish Council and Melksham Town Council continue to work together on a joint Neighbourhood Plan, with the draft Plan almost finalised now that assessment work by independent consultants on sustainable housing sites has been completed. To explain the Plan's policies and what it means to residents several short videos have been filmed over the last few weeks to explain the different policies and how they will affect residents. These will be made available widely when the draft Plan is published for consultation so you can all have your say.

### **Friends of Shurnhold Fields**

The "Friends of Shurnhold Fields" has now officially formed and you can contact them directly by email on [shurnholdfields@gmail.com](mailto:shurnholdfields@gmail.com). Their first main job will be to plant trees in commemoration of those that fell in the Great War. The land transfer from Persimmon to Melksham Without Parish Council (on behalf of the Parish and Town council) is imminent, with the paperwork now signed by both parties.

## **Forthcoming events/Diary dates**

---

WW1 Commemorative Tree planting at Shurnhold Fields (ex George Ward Playing Fields) on Saturday 10<sup>th</sup> November at 10am. All welcome.

---

Signed: Teresa Strange, Clerk, Melksham Without Parish Council

Date: 2<sup>nd</sup> November 2018

# Update for Melksham Area Board

## Headlines/Key successes

- New Armistice Memorial seat – made from felled Plane Tree plus 2 new seats to aid mobility (Area Board Grant)

---

- Purchase of Community Mower

---

- 2<sup>nd</sup> Defibrillator fitted outside The Bell
- Major Highway Improvements for safer and more community-friendly village

## Projects

- Parish Council takeover of Curtis Orchard Play Area

---

- Renovation of Stone Barn – preparation of plans/ planning application

---

- Improved footpaths between a) Broughton Gifford and Melksham b) Norrington Solar Farm

## Forthcoming events/Diary dates

- Public Community Traffic Forum – 15<sup>th</sup> October

---

- Armistice Community Meal -17<sup>th</sup> November

---

- Community Speed-watch Training

Signed:

*Mary Jane - Clerk to Broughton Gifford PC.*

Date:

*2nd November 2018.*



June to August 2018

*updated 29<sup>th</sup> August 2018 for 5<sup>th</sup> September*



1. It is with sadness I record the passing of John Money, Treasurer of the Melksham Railway Development Group (now the Melksham Rail User Group) on 13th August, at his home in Churchill Drive, of an embolism of the lungs. John had supported MRDG since he moved to Melksham in 1991, at time being one of a tiny group who kept the station's candle burning and without whom there would have been no train to "Save the Trains" and no TransWilts today. John, we will miss your friendly face, your encyclopedic knowledge of Melksham's railway, and your stories of the Weather, working for BT in London, and of the Seaton Tramway. John's funeral will take place at the Semington Crematorium on 6th September at 09:30. There will also be a celebration of his life on 28th April 2019 - a trip to the Seaton Tramway from Melksham. Details from Graham Ellis.

2. On the evening of 14th June, Great Western Railway hosted their annual Community Rail Conference dinner, and with it a celebration of the TransWilts as their fasts growing Community Rail Line. TransWilts and the Melksham groups were represented by Peter Blackburn, John Hamley, Paul Johnson, Lee Fletcher, Bob Morrison, Erin Valko, Horace Prickett and Reuben Paget.

3. Train services in the last three months have been severely curtailed because of engineering works - down from 18 to 7 trains per day, but never the less passenger numbers have held up and Great Western are trying to work out why. They have concluded that now that we have a longer train (the last single carriage service ran in June), there is once again capacity to grow. The platform extension at Melksham - from one to three carriages - has been in use since early summer, with finishing touches being applied at present. GWR and TransWilts are planning an official opening in the autumn.

4. TransWilts has been shortlisted for two ACoRP national awards - Paul Johnson in the individual category, and the TransWilts App in the Marketing category, and will be represented at the awards in Glasgow in early October by Paul, Peter Blackburn, Horace Prickett and Bob Morrison. Huge congratulations to Paul and his team for making the shortlist in these - the two most heavily contested categories. TransWilts is now very much a respected Community Rail Partnership, and this allows the team to progress further development.

5. With TransWilts' growth, the requirements of their Community Rail Officer have changed. This autumn, a new "CRO" will be recruited, with professional training, and with marketing, delegation, administration and organisational skills to work to the chair and board's direction and replace the existing CRO. TransWilts are looking to make the transfer of duties to this new person seamless, with the help of the outgoing CRO who will still be available as a volunteer.

6. Although the TransWilts growth has outstripped all other rail growth in the regions, analysis suggests that there is more growth to come. And that is rather confirmed by the way passenger numbers have started growing again with the longer trains. But the facilities at Melksham Station - apart from (now) the platform itself - remain very limited, uninviting, unable to cope with more than a few more passengers. The Master Plan for Melksham Station, funded by GWR CCIF, Area board and council grants, progresses well - with the window of opportunity to provide a "Melksham Hub" building element and more over the next year. The hub will meet nine out of the ten top aspirations of passengers using Melksham Station in the latest TransWilts passenger survey, and will provide facilities to see us though the next three decades with a further tripling of passenger numbers.

Graham Ellis - [graham@wellho.net](mailto:graham@wellho.net)



## Appointment of TransWilts Community Rail Officer

We are pleased to announce the appointment of Sophie Martin as our new Community Rail Officer effective from Monday 8th October 2018.

Initially she is working 3 days per week Tuesday to Thursday inclusive and may be contacted by email at [sophie@transwilts.org](mailto:sophie@transwilts.org) and by telephone 07379 17 5055.

Would you kindly update your records and note that all future TransWilts community rail officer correspondence should be sent to her.

This is part of our restructuring to increase the future effectiveness of our CRP. We are also shortly introducing a "TransWilts Ambassador" role - to be responsible for supporting passengers at our stations and coordinating with our volunteer and rail user groups.

If you have any questions please do not hesitate to contact me - or of course Sophie.

Graham Ellis





<b>Report to</b>	Melksham Area Board
<b>Date of Meeting</b>	07/11/2018
<b>Title of Report</b>	Community Area Grant funding

**Purpose of the report:**

To consider the applications for funding listed below.

<b>Applicant</b>	<b>Amount requested</b>
<b>Applicant:</b> Atworth Village Hall and Recreation Ground Committee <b>Project Title:</b> Improve Heating and Insulation in the village hall  <a href="#">View full application</a>	£1701.44
<b>Applicant:</b> Atworth Parish Council <b>Project Title:</b> New benches for the village of Atworth  <a href="#">View full application</a>	£499.00
<b>Applicant:</b> Melksham Without Parish Council <b>Project Title:</b> Age Friendly Community Outdoor Seating Project  <a href="#">View full application</a>	£1250.00
<b>Applicant:</b> Read Easy Melksham <b>Project Title:</b> Read Easy Melksham. Lap Top and Printer for the Coordinator  <a href="#">View full application</a>	£500.00
<b>Applicant:</b> Seend Lye Recreation Field <b>Project Title:</b> Seend Lye Recreation Field Play Area Equipment Replacement  <a href="#">View full application</a>	£3000.00
<b>Applicant:</b> Seend Parish Council <b>Project Title:</b> WW1 Commemorative Bench  <a href="#">View full application</a>	£400.00

<p><b>Applicant:</b> Bulkington Parish Council  <b>Project Title:</b> Storage of Emergency Planning Equipment</p> <p><a href="#">View full application</a></p>	<p>£700.00</p>
<p><b>Applicant:</b> West Wiltshire Group of the Ramblers Association  <b>Project Title:</b> Bowerhill to Seend stile upgrade to kissing gates</p> <p><a href="#">View full application</a></p>	<p>£3723.00</p>

## 1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

## 2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2018/2019 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

## 3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

## 4. Financial Implications

Financial provision had been made to cover this expenditure.

## 5. Legal Implications

There are no specific legal implications related to this report.

## 6. Human Resources Implications

There are no specific human resources implications related to this report.

## 7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

## 8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

## 9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
<a href="#">3080</a>	Atworth Village Hall and Recreation Ground Committee	Improve Heating and Insulation in the village hall	£1701.44
<p><b>Project Description:</b> To improve the heating in the village hall. Increase/install insulation above the false ceiling and to seal the loft door which leaks hot air. The heating via radiators is currently located on one side of the hall. In the winter months and especially in cold weather this is not sufficient to heat the hall adequately. The insulation above the false ceiling is either very low or non-existent and we need to increase/install insulation above the false ceiling up to the current recommended level of 200mm. Around the current loft door is large gaps all around the door therefore heat is lost up to the loft where it does no good. We need to replace and seal this area so that all heat is retained in the hall and corridors.</p> <p><b>Input from Community Engagement Manager:</b> The application meets the 2018/19 Community Area Grants funding criteria.</p> <p><b>Proposal</b> That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
<a href="#">3048</a>	Atworth Parish Council	New benches for the village of Atworth	£499.00
<p><b>Project Description:</b> The Village of Atworth wishes to take advantage of the very generous Area Board offer of grants towards additional seating for older people to encourage gentle exercise by purchasing two new benches one to be located at the Neston Park bus stop and one in the Recreation Ground adjacent to the Children's Play Area.</p> <p><b>Input from Community Engagement Manager:</b> The application meets the 2018/19 Community Area Grants funding criteria.</p> <p><b>Proposal</b> That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
<a href="#">3045</a>	Melksham Without Parish Council	Age Friendly Community Outdoor Seating Project	£1250.00
<p><b>Project Description:</b> Following consultation with local actions groups in the parish both BRAG Bowerhill Residents Action Group and CAWS Community Action Whitley Shaw have recommended sites where they believe outdoor benches would most benefit an Age Friendly community.</p>			

**Input from Community Engagement Manager:**

The application meets the 2018/19 Community Area Grants funding criteria.

**Proposal**

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
<a href="#">2430</a>	Read Easy Melksham	Read Easy Melksham. Lap Top and Printer for the Coordinator	£500.00

**Project Description:**

Read Easy Melksham is in its 4th year expanding with enquiries from local adults for free coaching by our own trained volunteers giving a free service for 2 half hour sessions a week. There have been encouraging results with help from local agencies a committed committee and coordinator.

**Input from Community Engagement Manager:**

The application meets the 2018/19 Community Area Grants funding criteria.

**Proposal**

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
<a href="#">3036</a>	Seend Lye Recreation Field	Seend Lye Recreation Field Play Area Equipment Replacement	£3000.00

**Project Description:**

Replacement of end-of-life play park equipment with new safety compliant equipment and play surfaces.

**Input from Community Engagement Manager:**

The application meets the 2018/19 Community Area Grants funding criteria.

**Proposal**

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
<a href="#">3062</a>	Seend Parish Council	WW1 Commemorative Bench	£400.00

**Project Description:**

We would like to purchase a special bench commemorating the 25 soldiers from the Parish who died in WW1. This will be placed next to the War Memorial in the Churchyard. This is instead of the Wilts CC tree planting project to plant trees for every soldier who died in WW1. Seend PC could not find a suitable location.

**Input from Community Engagement Manager:**

The application meets the 2018/19 Community Area Grants funding criteria.

**Proposal**  
That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
<a href="#">3004</a>	Bulkington Parish Council	Storage of Emergency Planning Equipment	£700.00

**Project Description:**  
In consultation with Renate Malton Bulkington Parish Council has formed an Emergency Planning Committee and produced an Emergency Plan. We now need to purchase a number of items to support the Plan as well as a storage unit to house these items securely. The storage unit will be located by the bus shelter which is central to the village. Bulkington is at high risk of flooding and therefore these precautions are deemed necessary.

**Input from Community Engagement Manager:**  
The application meets the 2018/19 Community Area Grants funding criteria.

**Proposal**  
That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
<a href="#">3067</a>	West Wiltshire Group of the Ramblers Association	Bowerhill to Seend stile upgrade to kissing gates	£3723.00

**Project Description:**  
West Wiltshire Ramblers would like to carry out improvements to the Public Rights of Way network around Melksham Without and Seend Parishes. This project would replace 17 stiles with kissing gates between Bowerhill and the Kennet and Avon Canal. The paths include MELW65 SEEND18 MELW36 SEEND20 MELW37.

**Input from Community Engagement Manager:**  
The application meets the 2018/19 Community Area Grants funding criteria.

**Proposal**  
That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report.

**Report Author:**  
Rhys Schell  
Community Engagement Manager  
01225 716752  
[Rhys.Schell@wiltshire.gov.uk](mailto:Rhys.Schell@wiltshire.gov.uk)



## Grant Applications for Melksham on 07/11/2018

ID	Grant Type	Project Title	Applicant	Amount Required
3080	Community Area Grant	Improve Heating and Insulation in the village hall	Atworth Village Hall and Recreation Ground Committee	£1701.44
3048	Community Area Grant	New benches for the village of Atworth	Atworth Parish Council	£499.00
3045	Community Area Grant	Age Friendly Community Outdoor Seating Project	Melksham Without Parish Council	£1250.00
2430	Community Area Grant	Read Easy Melksham. Lap Top and Printer for the Coordinator	Read Easy Melksham	£500.00
3036	Community Area Grant	Seend Lye Recreation Field Play Area Equipment Replacement	Seend Lye Recreation Field	£3000.00
3062	Community Area Grant	WW1 Commemorative Bench	Seend Parish Council	£400.00
3004	Community Area Grant	Storage of Emergency Planning Equipment	Bulkington Parish Council	£700.00
3067	Community Area Grant	Bowerhill to Seend stile upgrade to kissing gates	West Wiltshire Group of the Ramblers Association	£3723.00

ID	Grant Type	Project Title	Applicant	Amount Required
3080	Community Area Grant	Improve Heating and Insulation in the village hall	Atworth Village Hall and Recreation Ground Committee	£1701.44
<p><b>Submitted:</b> 18/10/2018 22:50:51</p> <p><b>ID:</b> 3080</p> <p><b>Current Status:</b> Application Appraisal</p> <p><b>To be considered at this meeting:</b> tbc contact Community Area Manager</p> <p><b>1. Which type of grant are you applying for?</b> Community Area Grant</p> <p><b>2. Amount of funding required?</b> £501 - £5000</p>				

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Improve Heating and Insulation in the village hall

**6. Project summary:**

To improve the heating in the village hall. Increase/install insulation above the false ceiling and to seal the loft door which leaks hot air. The heating via radiators is currently located on one side of the hall. In the winter months and especially in cold weather this is not sufficient to heat the hall adequately. The insulation above the false ceiling is either very low or non-existent and we need to increase/install insulation above the false ceiling up to the current recommended level of 200mm. Around the current loft door is large gaps all around the door therefore heat is lost up to the loft where it does no good. We need to replace and seal this area so that all heat is retained in the hall and corridors.

**7. Which Area Board are you applying to?**

Melksham

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

SN12 8JY

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Arts, crafts and culture

Economy, enterprise and jobs

Festivals, pageants, fetes and fayres

Health, lifestyle and wellbeing

Heritage, history and architecture

Inclusion, diversity and community spirit

Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

12/2017

**Total Income:**

£24711.73

**Total Expenditure:**

£36213.14

**Surplus/Deficit for the year:**

£11501.41



**Free reserves currently held:**  
**(money not committed to other projects/operating costs)**  
 £6032.93

**Why can't you fund this project from your reserves:**

One of the halls user group brings in over half the income of the hall. If we lose this group it would be hard to cover the annual cost of the hall. Therefore, we would like to keep at least one year's turnover in reserve just in case we lose this group and to be able to continue running the hall. As you can see we have not achieved this yet. We also have designated reserves needed for work carried out in the recreation ground last year which was not paid for at the time of the last accounts.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£3402.88		
Total required from Area Board		£1701.44		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Increase the number of radiators in the hall	2052.88	200 Club income	yes	588.00
improve and seal the loft entrance	600.00	Our Reserves	yes	1113.44
Increase the insulation above the false ceiling	750.00			
<b>Total</b>	<b>£3402.88</b>			<b>£1701.44</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Melksham

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Every group who uses the village hall will benefit from this project. Good heating and a well-insulated hall improves the comfort and experience for all users who use the hall. If the user groups are cold especially in the autumn and winter they will not use the hall and we

will lose valuable income which is needed to fund our expenses. This became a big issue last winter when several groups threatened to not use the hall. We are trying to gradually improve the hall but without a regular income we will not only not meet the cost of the halls annual expenditure but we will not be able to continue to make improvements for all users.

**14. How will you monitor this?**

By having better heat and insulation and therefore happy user groups we will not have angry user groups who threatened to not use the hall. After the project is complete we will regularly consult with all the users group to ensure that the hall is better heated and all their members of the user groups are happy.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

It will be very hard to continue to fund the whole project without funding we will have to wait until we receive income over time from the user groups or we may have to increase the hourly rate we charge the user groups. This may have a detrimental effect as a lot of the members of user groups are mostly older people who like to attend groups and to get out and meet other people in the community.

**16. Is there anything else you think we should know about the project?**

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

3048	Community Area Grant	New benches for the village of Atworth	Atworth Parish Council	£499.00
------	----------------------	--	------------------------	---------

**Submitted:** 27/09/2018 10:47:39

**ID:** 3048

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

Yes

**4. If yes, please state why this project cannot be funded from the Parish Precept**

THIS IS SPECIAL AREA BOARD PROJECT FOR OUTDOOR SEATING FOR OLDER PEOPLE FOR WHICH 3000 HAS BEEN RESERVED. THE COUNCIL DID NOT BUDGET TO PURCHASE THESE SEATS IN THE CURRENT FINANCIAL YEAR AND HAVE ALREADY SPENT 360 EXCL.VAT ON NEW NOTICE BOARDS. WE WOULD LIKE TO RESPOND TO THE AREA BOARD OPPORTUNITY TO HELP OUR COMMUNITY'S OLDER PEOPLE WITH MORE AND BETTER SEATING.

**5. Project title?**

New benches for the village of Atworth

**6. Project summary:**

The Village of Atworth wishes to take advantage of the very generous Area Board offer of grants towards additional seating for older people to encourage gentle exercise by purchasing two new benches one to be located at the Neston Park bus stop and one in the Recreation Ground adjacent to the Children's Play Area.

**7. Which Area Board are you applying to?**

Melksham

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

SN12 8LJ

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Countryside, environment and nature

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Safer communities

Sport, play and recreation

Transport and roads

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:****Your latest accounts:**

09/2018

**Total Income:**

£28573.00

**Total Expenditure:**

£19199.00

**Surplus/Deficit for the year:**

£9374.00

**Free reserves currently held:****(money not committed to other projects/operating costs)**

£2104.00

**Why can't you fund this project from your reserves:**

All our reserved balance is allocated already for specific projects including Village Hall refurbishment. Although we bought benches last year the Council has not budgeted to purchase benches in the current financial year and unlike other councils we have no additional income other than precept e.g. no solar farm money. The Council reserved just 1000 total for all parish enhancements this year which includes all repairs and maintenance of all existing street furniture much of this has been allocated already. An Area Board grant would enable us to provide 2 new benches to serve older people as well as the whole community.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£998.00		
Total required from Area Board		£499.00		
Expenditure		Income	Tick if income	
(Itemised	£	(Itemised	confirmed	£
expenditure)		income)		
Southgate	998.00	499.00	yes	499.00
benches x2				
cast irons	0.00			
standards				
painted finish	0.00			
iron timber slats	0.00			
770mm above	0.00			
ground				
2100mm length	0.00			
590mm depth	0.00			
<b>Total</b>	<b>£998</b>			<b>£499</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Melksham

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The whole village community will benefit from the new benches. ROSPA recommended in a recent safety survey that we provide a bench in the Recreation Ground for parents and grandparents to sit and keep an eye on youngsters using the play equipment. The Neston Park bus shelter beyond the Bear Garage was removed again due to safety concerns as it contained asbestos and we would live to provide a bench on the remaining concrete plinth.

**14. How will you monitor this?**

Parish councillors will be asked to monitor usage and report back to the Council at regular meetings

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

The parish Council will take full responsibility for ongoing and future maintenance

**16. Is there anything else you think we should know about the project?**

This is not part of a larger project.

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

3045	Community Area Grant	Age Friendly Community Outdoor Seating Project	Melksham Without Parish Council	£1250.00
------	----------------------	--	---------------------------------	----------

**Submitted:** 25/09/2018 16:33:27

**ID:** 3045

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

Yes

**4. If yes, please state why this project cannot be funded from the Parish Precept**

The parish council are looking for match funding for the Age Friendly Community Outdoor Seating project

**5. Project title?**

Age Friendly Community Outdoor Seating Project

**6. Project summary:**

Following consultation with local actions groups in the parish both BRAG Bowerhill Residents Action Group and CAWS Community Action Whitley Shaw have recommended sites where they believe outdoor benches would most benefit an Age Friendly community.

**7. Which Area Board are you applying to?**

Melksham

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

SN12 6YH

**9. Please tell us which theme(s) your project supports:**

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Other

If Other (please specify)  
Age Friendly Communities Outdoor Seating project

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2018

**Total Income:**

£237243.00

**Total Expenditure:**

£191241.00

**Surplus/Deficit for the year:**

£10848.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£0.00

**Why can't you fund this project from your reserves:**

No provision had been made in the Budget for 2018/19 for this project however the Parish Council are prepared to match fund this outdoor seating project as they recognise the benefits for all the community in the areas that the seating has been proposed for and especially the elderly as it will lead to more mobility.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost	£2500.00		
Total required from Area Board	£1250.00		
Expenditure (Itemised £ expenditure)		Income (Itemised income)	Tick if income confirmed £
5 x Benches Parish Council standard in recycled materials @ 270.40 excl. VAT each	1352.00	Match Funding for Community Projects	yes 1250.00
10 x Furniture anchor kit for hard ground @ 20 each excl. VAT	200.00		
5 x Carriage Charge @ 18 each	90.00		

Labour and materials to concrete in benches 858.00

Total £2500 £1250

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Melksham

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The project directly benefits residents as the requests have come from them via the parishes local action groups. 1. BRAG Near Bowerhill primary school/village hall so residents can rest on the walk to the bus stops Halifax Road2. BRAG On the green outside Robinsons Fish Chip Shop at Kestrel Court as there are a number of bungalows for elderly people living in that area.3. BRAG On Halifax Road near Kestrel Court - again as near the local sheltered housing.5. CAWS Opposite the Pear Tree Inn at the bus stop on Top Lane Whitley6. CAWS Adjacent to the red phone box which is being converted into a lending library on Top Lane Whitley It will deliver benefit to all those who walk to and from the areas in the two villages particularly those who have been isolated through lack of mobility and unable to access activities and services within the villages. It will also assist those who wish to be more active and healthier but have been unable to due to physical constraints.

**14. How will you monitor this?**

General feedback from the public and via the action groups.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

The benches will fall under the parish council's maintenance schedule for assets and be regularly inspected maintained and provision made for eventual replacement.

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)



**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

2430	Community Area Grant	Read Easy Melksham. Lap Top and Printer for the Coordinator	Read Easy Melksham	£500.00
------	----------------------	---	--------------------	---------

**Submitted:** 17/05/2017 22:19:25

**ID:** 2430

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

Town Council has donated funds to Read Easy to cover for expenses and advertising materials. A larger amount is required to buy a lap top and printer for the project to continue to be successful.

**5. Project title?**

Read Easy Melksham. Lap Top and Printer for the Coordinator

**6. Project summary:**

Read Easy Melksham is in its 4th year expanding with enquiries from local adults for free coaching by our own trained volunteers giving a free service for 2 half hour sessions a week.

There have been encouraging results with help from local agencies a committed committee and coordinator.

**7. Which Area Board are you applying to?**

Melksham

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

SN12 6QF

**9. Please tell us which theme(s) your project supports:**

Health, lifestyle and wellbeing

Other

If Other (please specify)

Coaching adults to learn to read

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

09/2017

**Total Income:**

£650.00

**Total Expenditure:**

£1643.00

**Surplus/Deficit for the year:**

£993.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£3916.00

**Why can't you fund this project from your reserves:**

There are ongoing expenses to progress with the project and need a healthy reserve for training coaches buying specialised books and materials plus creating a literacy box and an annual affiliation fee of 220 plus advertising stationery and other equipment and travelling costs for training and monitoring Coaches and Readers.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost £500.00

Total required from Area Board £500.00

Expenditure		Income	
(Itemised £ expenditure)	£	(Itemised income)	£
			Tick if income confirmed

Lap Top Printer 500.00

Donations

0.00

Total

**£500**

**£0**

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Melksham

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Adults in Melksham and local areas benefit from this project by offering them a friendly and free coaching service by trained Coaches. Currently we have 24 adults enjoying the course and 10 have successfully completed the course giving them new opportunities. We are having a steady number of new applicants referred mostly by local agencies which incurs a great deal of organising with emails and keeping records of progress.

**14. How will you monitor this?**

The Coordinator interviews and monitors both Coaches and Readers constantly keeping note of their progress and has regular meetings. A great deal of work is done by email and a reliable lap top is essential.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Organisations have supported Read Easy to help to continue to supply stationery expenses event booking etc. The funding requested from Wiltshire Council is for a one off supply of equipment lap top and printer.

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):****And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

3036	Community Area Grant	Seend Lye Recreation Field Play Area Equipment Replacement	Seend Lye Recreation Field	£3000.00
------	----------------------	--	----------------------------	----------

**Submitted:** 19/09/2018 21:13:26

**ID:** 3036

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept****5. Project title?**

Seend Lye Recreation Field Play Area Equipment Replacement

**6. Project summary:**

Replacement of end-of-life play park equipment with new safety compliant equipment and play surfaces.

**7. Which Area Board are you applying to?**

Melksham

**Electoral Division****8. What is the Post Code of where the project is taking place?**

SN12 6NS

**9. Please tell us which theme(s) your project supports:**

Children & Young People  
Health, lifestyle and wellbeing  
Inclusion, diversity and community spirit  
Safer communities  
Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2018

**Total Income:**

£20998.21

**Total Expenditure:**

£12488.31

**Surplus/Deficit for the year:**

£8509.90

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£0.00

**Why can't you fund this project from your reserves:**

Our rural parish has a well-recognised deficit in play provision for young people. The current Office of National Statistics population data for the parish of Seend shows 215 persons in the age range 0 to 17 yrs. The right to play is enshrined in Article 31 of the UN Convention on the Rights of the Child. The responsibility for play provision rests with Wiltshire Council and Seend Parish Council. The constitution of the Seend Lye Field Charity does not include provision and maintenance of play equipment. Despite this the charity has inherited this function as a matter of good will and community commitment. Furthermore, as the current play equipment is located on the Lye Field recreational area the management committee has historically accepted a duty of care for safety inspections. Invested charitable reserves generate income to partly cover the running costs of the Seend Lye Field and Irene Usher Memorial Pavilion. The reserves cannot be reduced without affecting the long term financial sustainability of the charity which has to mount significant fundraising activities on its own account each year e.g. Seend Fete.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£55000.00		
Total required from Area Board		£3000.00		
Expenditure		Income		Tick if income
(Itemised	£	(Itemised		confirmed
expenditure)		income)		£

Replacement play equipment	55000.00	Suez Communities Trust Grant	yes	49000.00
		Parish, Lye Field and Community contribution	yes	3000.00
<b>Total</b>	<b>£55000</b>			<b>£52000</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Melksham

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The children and families of the Parish of Seend and surrounding parishes and towns will benefit from access to outdoor recreation in a safe area with a pleasant environment. The remodelled play area will increase the range of fitness-related activities in which young children can engage. As the play area is adjacent to Seend Playgroup and is regularly used by them the children attending will also benefit in early years physical development.

**14. How will you monitor this?**

This is monitored jointly by both the Seend Lye Recreation Field Committee of Management and the Seend Playgroup. Seend Playgroup has a representative seat on the Committee of Management.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

The Seend Lye Recreation Field will continue to care for and maintain the play area and equipment as they have done so for the past 55 years. Where possible the Lye Field charity will fund maintenance from income and fundraise for major repairs.

**16. Is there anything else you think we should know about the project?**

This project is the subject of a Suez Communities Trust grant application which has been approved for support with a grant not exceeding 49079 including VAT. Suez Communities Trust Project Number 10194 refers. Approval was granted on 18 September 2018. This Area Board grant application is required to release that funding. The Suez Trust requires a project plan for which 3 quotes were submitted on application.

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Project/Business Plan:**

yes I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

3062	Community Area Grant	WW1 Commemorative Bench	Seend Parish Council	£400.00
------	----------------------	-------------------------	----------------------	---------

**Submitted:** 03/10/2018 16:38:59

**ID:** 3062

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

Yes

**4. If yes, please state why this project cannot be funded from the Parish Precept**

This project was not planned when our Precept was set in November 2017

**5. Project title?**

WW1 Commemorative Bench

**6. Project summary:**

We would like to purchase a special bench commemorating the 25 soldiers from the Parish who died in WW1. This will be placed next to the War Memorial in the Churchyard. This is instead of the Wilts CC tree planting project to plant trees for every soldier who died in WW1. Seend PC could not find a suitable location.

**7. Which Area Board are you applying to?**

Melksham

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

SN12 6NR

**9. Please tell us which theme(s) your project supports:**

Other

If Other (please specify)

Commemoration/historic

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2018

**Total Income:**

£16874.27

**Total Expenditure:**

£14829.77

**Surplus/Deficit for the year:**

£13951.47

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£5454.47

**Why can't you fund this project from your reserves:**

We have already earmarked 9327 of our reserves for 2 x Highway Projects Church Crossing and Bell Hill Crossroads the continued preparation of the Neighbourhood Plan and start-up costs of the Seend CLT. This leaves us with approx. 5454 as un-earmarked reserves.

We are a small community group and do not have annual accounts or it is our first year:



**10b. Project Finance:**

Total Project cost		£876.00		
Total required from Area Board		£400.00		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed £
Bench	695.00		Seend Royal British Legion	yes 238.00
Inscription	49.00		Seend PC Reserves	yes 238.00
fixings	27.00			
Delivery	105.00			
<b>Total</b>		<b>£876</b>		<b>£476</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Melksham

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

It will be important for Parishioners and other visitors to the Churchyard as a particular reminder to all of the parishioners who served their country and lost their lives during WW1. It will be prominent during the Remembrance Memorial Services and allow elderly people a place to sit during the service.

**14. How will you monitor this?**

This will be difficult to monitor.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

NA

**16. Is there anything else you think we should know about the project?**

NA

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

3004	Community Area Grant	Storage of Emergency Planning Equipment	Bulkington Parish Council	£700.00
------	----------------------	---	---------------------------	---------

**Submitted:** 20/08/2018 13:22:33

**ID:** 3004

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

Yes

**4. If yes, please state why this project cannot be funded from the Parish Precept**

The intent is to meet half the cost from the precept and seek funding for the other half.

**5. Project title?**

Storage of Emergency Planning Equipment



Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Base Slab and installation	350.00	Our reserves	yes	175.00
Snow Shovels	233.70	Our reserves	yes	133.70
Waterproof Gloves	69.60	Our reserves	yes	69.60
Maxi Bunker	770.20	Our reserves	yes	345.20
<b>Total</b>	<b>£1423.5</b>			<b>£723.5</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Melksham

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

All residents who live in Bulkington may benefit in adverse weather conditions. In support of the Emergency Services and in consultation with Renate Malton Bulkington Parish Council wish to be able to respond in the first instance to any adverse weather particularly the risk of flooding. The purchase and secure storage of these items alongside other items that have been obtained in the past e.g. gel sacs Hi Vis vests warning road signs will permit us to respond positively to any such weather.

**14. How will you monitor this?**

Bulkington Parish Council has an Emergency Planning Committee that meets quarterly and an Emergency Plan that will be implemented in the event of adverse weather.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Precept

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2

quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

3067	Community Area Grant	Bowerhill to Seend stile upgrade to kissing gates	West Wiltshire Group of the Ramblers Association	£3723.00
------	----------------------	---	--	----------

**Submitted:** 11/10/2018 11:19:25

**ID:** 3067

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Bowerhill to Seend stile upgrade to kissing gates

**6. Project summary:**

West Wiltshire Ramblers would like to carry out improvements to the Public Rights of Way network around Melksham Without and Seend Parishes. This project would replace 17 stiles with kissing gates between Bowerhill and the Kennet and Avon Canal. The paths include MELW65 SEEND18 MELW36 SEEND20 MELW37.

**7. Which Area Board are you applying to?**

Melksham

**Electoral Division****8. What is the Post Code of where the project is taking place?**

SN12 6RD

**9. Please tell us which theme(s) your project supports:**

Countryside, environment and nature

Health, lifestyle and wellbeing

Sport, play and recreation

If Other (please specify)

**10. Finance:****10a. Your Organisation's Finance:****Your latest accounts:****Total Income:**

£

**Total Expenditure:**

£

**Surplus/Deficit for the year:**

£

**Free reserves currently held:****(money not committed to other projects/operating costs)**

£

**Why can't you fund this project from your reserves:**

We are a small community group and do not have annual accounts or it is our first year: yes

**10b. Project Finance:**

Total Project cost		£7446.00		
Total required from Area Board		£3723.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
kissing gates	4250.00	Volunteer labour		2550.00
fence posts	136.00	Rights of Way input		1173.00
Cement	170.00			
Ballast	340.00			
labour	2550.00			

Total

£7446

£3723

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Melksham

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

This project will benefit the general public who have access to Public Footpaths which will be stile free opening up Public Rights of way to people who have limited mobility and who have found stiles difficult to negotiate. kissing gates provide much easier access for older walkers and dog walkers. By upgrading these paths, we will encourage people to do circular routes and also promote walkers to leave the tow path and head further afield. These upgrades will provide improved walking between Seend and Melksham. The work will be carried out by Volunteers from the West Wiltshire Ramblers Groups Tuesday morning work party who will install the gates under the guidance of Wiltshire Councils Senior Rights of Way Warden for Central Wiltshire Paul Millard.

**14. How will you monitor this?**

by increased usage of the paths

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

The kissing gates will continue to be in use for 30-50 years and so will provide a long lasting benefit for many years to come

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.